

**TOWNSHIP OF LOWER ALSACE
SUPERVISORS' MEETING AGENDA
September 12, 2024**

*John Theodossiou, Supervisor, Chair
Todd Weikel, Supervisor, Vice Chair
Ann Sellers, Supervisor
Kelsey Frankowski, Esq., Township Solicitor
Don Pottiger, Manager/Secretary-Treasurer*

I. CALL TO ORDER- 6:30 P.M.

Pledge of Allegiance to the flag

II. PRESENTATIONS

A. None scheduled.

III. PUBLIC COMMENT ON AGENDA ITEMS

A. None scheduled.

IV. APPROVAL OF THE MINUTES

A. Motion to approve the minutes of the August 29, 2024, Lower Alsace Township Supervisors' Meeting.

V. ROAD CREW FOREMAN REPORT

VI. SUPERVISOR LIAISON REPORTS

A. Central Berks Regional Police Commission – Supervisor Theodossiou.

B. Lower Alsace Fire Company – Supervisor Weikel.

C. Lower Alsace Ambulance Association – Supervisor Weikel.

D. Antietam Valley Recreation Commission – Supervisor Sellers.

E. Antietam Valley School District – Supervisor Sellers.

VII. SOLICITOR'S REPORT

A. Solicitor's report to be presented.

VIII. ENGINEER'S REPORT

A. Engineer's report to be presented.

IX. BOARDS AND COMMISSIONS REPORTS

A. Planning Hearing Board:

- 1) No new meetings of the Planning Commission have been scheduled at this time. The most recent meeting of the Planning Commission was held on May 1, 2024.

B. Zoning Hearing Board:

- 1) No new meetings of the Zoning Hearing Board have been scheduled at this time. The most recent meeting of the Zoning Hearing Board was held on May 20th, 2024.

C. Antietam Valley Recreation Commission – no report.

X. TREASURER'S REPORT / LIST OF BILLS

A. Motion to accept the August 31, 2024, Treasurer's reports.

B. Motion to approve the payment of the list of bills as presented.

XI. DEPARTMENTAL REPORTS SUBMITTED FOR APPROVAL

A. **Central Berks Police Department**

1. August 2024 reports.

B. **Central Berks Regional Codes Enforcement Department**

1. August 2024 reports.

- C. *Sewage Enforcement Officer*
 - 1. August 2024 reports.

- D. *Zoning and Building Code Officer*
 - 1. August 2024 reports.

- E. *Lower Alsace Township Fire Company*
 - 1. August report.

- F. *Lower Alsace Ambulance Association*
 - 1. August report.

XII. OLD BUSINESS

- A. Update on the status of the bid specifications to be used for the paving project at the Lower Alsace Township Fire Company.

- B. Update on the status of the 2024 road paving project.

- C. Update on the status of property on 700 block of Brighton Avenue – issues with residents living on site. No current issues have been received by the Township. If additional problems arise, a phone conference call with representatives of the organization will be scheduled to discuss these concerns.

- D. Update on the status of property on 1500 block of Friedensburg Road – number of vehicles on property. A meeting with owner of property and operator of business and Township zoning official was held on September 10th to review what corrections have been made. Minimal progress was noted by the zoning official. The Township Manager and Township zoning official agreed to give the owner until October 8th to bring the property into compliance or enforcement action will be taken.

- E. Update on the status of the use and occupancy permit application for property on 1300 block of Friedensburg Road – ongoing construction and conversion into apartments. All necessary permits have been applied for and approved at this time. Work progresses.

- F. Update on the status of property on 100 block of Midland Avenue.

- G. Update on the status of property on 800 block of Penndale Avenue.
- H. Update on the status of vehicles parked along the zero hundred block of Cornell Street.
- I. Update on the status of property on Eagle Lane.
- J. Discussion of staffing – update on road crew position.
- K. Township Manager to provide an update on the status of LSA grant applications for the Lower Alsace Ambulance and for Lower Alsace Township. No updates have been received by the Township from the state.
- L. Continue discussions on the Carsonia Avenue Multimodal project.
- M. Discussion of damages incurred to a stone wall along Lewis Road which may have resulted from the traffic detoured during the construction work performed by PennDOT. A meeting is being scheduled to review the best course of action.
- N. Update on a proposed addition to the Township’s Traffic Ordinance concerning enforcement and the appeals process for motorized devices and all-terrain vehicles. The addition has been advertised and will be voted on at the October Township Supervisors’ meeting.

XIII. NEW BUSINESS

- A. Review and approval of the preliminary draft 2025 Non-Uniformed Minimum Municipal Obligation calculations for the Defined Benefit Pension Plan.
- B. Discussion on fence concerns at property in 600 block of Penndale Avenue.
- C. Discussion of the 2025 animal sheltering contract proposal from Safety Net Sanctuary.
- D. Review and discussion of the estimate for landscape work to be performed on the island in front of the Township building along Carsonia Avenue.
- E. Review and approval of a special event permit for the 9th annual Carsonia Craft Beer & Wine Amusement conducted by the Antietam Valley Community Partnership to be held on October 12, 2024 from 1:00 PM to 4:00 PM, and the Reading Liederkrantz Oktoberfest to be held on October 2, 2024 through October 6, 2024.

- F. Possible action on advertising for bids for the Carsonia Avenue Multimodal project when plans are ready.

XIV. FINAL PUBLIC COMMENT

XV. EXECUTIVE SESSION

Executive session if necessary.

XVI. ADJOURNMENT

The next monthly meeting of the Lower Alsace Township Board of Supervisors will be held on October 10th, 2024.