

**TOWNSHIP OF LOWER ALSACE  
SUPERVISORS' MEETING AGENDA  
June 13, 2024**

*John Theodossiou, Supervisor, Chair  
Todd Weikel, Supervisor, Vice Chair  
Ann Sellers, Supervisor  
Kelsey Frankowski, Esq., Township Solicitor  
Don Pottiger, Manager/Secretary-Treasurer*

**I. CALL TO ORDER- 6:30 P.M.**

Pledge of Allegiance to the flag

**II. PRESENTATIONS**

- A. Representatives from Herbein and Company will present the results of the 2023 external audit of the Township.
- B. Representatives from the City of Reading will make a presentation on the proposed gating project on Skyline Drive near List Road.
- C. Representatives from the Antietam School District will be presenting information on the modular units to be constructed near the site of the Antietam Middle / Senior High School and to discuss the abandonment of a section of Antietam Road at Myrtle Road to the Exeter Township line.

**III. PUBLIC COMMENT ON AGENDA ITEMS**

- A. None scheduled.

**IV. APPROVAL OF THE MINUTES**

- A. Motion to approve the minutes of the April 11, 2024, Lower Alsace Township Supervisors' Meeting.

**V. ROAD CREW FOREMAN REPORT**

**VI. SUPERVISOR LIAISON REPORTS**

- A. Central Berks Regional Police Commission – Supervisor Theodossiou.
- B. Lower Alsace Fire Company – Supervisor Weikel.
- C. Lower Alsace Ambulance Association – Supervisor Weikel.
- D. Antietam Valley Recreation Commission – Supervisor Sellers.
- E. Antietam Valley School District – Supervisor Sellers.

**VII. SOLICITOR'S REPORT**

- A. Solicitor's report to be presented.

**VIII. ENGINEER'S REPORT**

- A. Engineer's report to be presented. Discussion of the results of the bids received for the 2024 Road Projects.

**IX. BOARDS AND COMMISSIONS REPORTS**

- A. Planning Hearing Board:
  - 1) No new meetings of the Planning Commission have been scheduled at this time. The most recent meeting of the Planning Commission was held on May 1, 2024.
- B. Zoning Hearing Board:
  - 1) No new meetings of the Zoning Hearing Board have been scheduled at this time. The most recent meeting of the Zoning Hearing Board was held on May 20<sup>th</sup>, 2024.
- C. Antietam Valley Recreation Commission – no report.

**X. TREASURER'S REPORT / LIST OF BILLS**

- A. Motion to accept the April 30, 2024, and May 31, 2024, Treasurer's reports.
- B. Motion to approve the payment of the list of bills as presented.

**XI. DEPARTMENTAL REPORTS SUBMITTED FOR APPROVAL**

**A. Central Berks Police Department**

- 1. April 2024 and May 2024 reports.

**B. Central Berks Regional Codes Enforcement Department**

- 1. April 2024 and May 2024 reports - unavailable at this time.

**C. Sewage Enforcement Officer**

- 1. April 2024 and May 2024 reports.

**D. Zoning and Building Code Officer**

- 1. April 2024 and May 2024 reports.

**E. Lower Alsace Township Fire Company**

- 1. May report.

**F. Lower Alsace Ambulance Association**

- 1. May report.

**XII. OLD BUSINESS**

- A. Update on the status of the bid specifications to be used for the paving project at the Lower Alsace Township Fire Company.

- B. Update on the status of the Comcast franchise fee agreement.
- C. Update on the status of property on 700 block of Brighton Avenue – issues with residents living on site. No current issues have been received by the Township.
- D. Update on the status of property on 1500 block of Friedensburg Road – number of vehicles on property. Please see letter included in packet.
- E. Update on the status of property on 1800 block of Friedensburg Road – rental property concerns. No new complaints have been received. No additional follow up required at this time.
- F. Update on the status of the use and occupancy permit application for property on 1300 block of Friedensburg Road – ongoing construction and conversion into apartments. All necessary permits have been applied for and approved at this time. Work progresses.
- G. Update on the status of property on 100 block of Midland Avenue.
- H. Update on the status of property on 800 block of Penndale Avenue.
- I. Update on the status of vehicles parked along the 900 block of Carsonia Avenue.
- J. Update on the status of vehicles parked along the 900 block of Cornell Street.
- K. Discussion of staffing – update on codes administrator staffing search.
- L. Township Manager to provide an update on the status of LSA grant applications for the Lower Alsace Ambulance and for Lower Alsace Township. No updates have been received by the Township from the state.
- M. Update on the status of discussions on potential project for use of American Rescue Plan Local Funds – a discussion needs to be scheduled to review projects and outside funding sources which will impact the use of funds. The deadline for these decisions is December 31, 2024.

### ***XIII. NEW BUSINESS***

- A. Approval of a Resolution adopting the Berks County Hazard Vulnerability Assessment and Mitigation Plan Update for Lower Alsace Township. The County authorized the preparation of the update on behalf of all municipalities of the County. The update is a non-binding, policy-oriented document.

- B. Approval of an award of bid for the 2024 Road Paving Project List to CMS Construction in the amount of \$176,825.75 in accordance with the recommendation of Great Valley Consultants.
- C. Update from the solicitor on the renewal of the Exemption from the Pennsylvania Liquor Control Board Noise Ordinance.
- D. Discussion and motion to approve a Letter of Support to the City of Reading to allow the City of Reading to construct a gating system across Skyline Drive in the vicinity of List Road. The gate and all supporting equipment will be funded, owned, and maintained by the City of Reading.
- E. Discussion and approval of special event permits for the following events:
  - 1) Pagoda Hillclimb (contingent on City of Reading approval).
  - 2) Romanian Community Center Events.
  - 3) Celtic Fest.
  - 4) Aldine Avenue 2024 Block Party.

***XIV. FINAL PUBLIC COMMENT***

***XV. EXECUTIVE SESSION***

Executive session if necessary.

***XVI. ADJOURNMENT***

The next monthly meeting of the Lower Alsace Township Board of Supervisors will be held on July 11<sup>th</sup>, 2024.