

**TOWNSHIP OF LOWER ALSACE
SUPERVISORS' MEETING AGENDA
April 11, 2024**

*John Theodossiou, Supervisor, Chair
Todd Weikel, Supervisor, Vice Chair
Ann Sellers, Supervisor
Kelsey Frankowski, Esq., Township Solicitor
Don Pottiger, Manager/Secretary-Treasurer*

I. CALL TO ORDER- 6:30 P.M.

Pledge of Allegiance to the flag

II. PRESENTATIONS

A. No presentations scheduled.

III. PUBLIC COMMENT ON AGENDA ITEMS

A. None scheduled.

IV. APPROVAL OF THE MINUTES

A. Motion to approve the minutes of the March 14, 2024, Lower Alsace Township Supervisors' Meeting.

V. ROAD CREW FOREMAN REPORT

VI. SUPERVISOR LIAISON REPORTS

A. Central Berks Regional Police Commission – Supervisor Theodossiou.

B. Lower Alsace Fire Company – Supervisor Weikel.

C. Lower Alsace Ambulance Association – Supervisor Weikel.

D. Antietam Valley Recreation Commission – Supervisor Sellers.

- E. Antietam Valley School District – Supervisor Sellers.

VII. SOLICITOR'S REPORT

- A. Solicitor's report to be presented.

VIII. ENGINEER'S REPORT

- A. Engineer's report to be presented. Discussion of the proposed list of projects for the 2024 Road Project to be bid.

IX. BOARDS AND COMMISSIONS REPORTS

- A. Planning Hearing Board:

- 1) No new meetings of the Planning Commission have been scheduled at this time. The most recent meeting of the Planning Commission was held on November 2, 2022. There may be a meeting on May 1st, 2024.

- B. Zoning Hearing Board:

- 1) No new meetings of the Zoning Hearing Board have been scheduled at this time. The most recent meeting of the Zoning Hearing Board was held on May 17th, 2023.

- C. Antietam Valley Recreation Commission – no report.

X. TREASURER'S REPORT / LIST OF BILLS

- A. Motion to accept the March 31, 2024, Treasurer's reports.
- B. Motion to approve the payment of the list of bills as presented.

XI. DEPARTMENTAL REPORTS SUBMITTED FOR APPROVAL

- A. **Central Berks Police Department**

- 1. March 2024 report.

B. **Central Berks Regional Codes Enforcement Department**

1. March 2024 report.

C. **Sewage Enforcement Officer**

1. March 2024 report.

D. **Zoning and Building Code Officer**

1. March 2024 report.

E. **Lower Alsace Township Fire Company**

1. March report.

F. **Lower Alsace Ambulance Association**

1. March report.

XII. OLD BUSINESS

- A. Update on the status of the use and occupancy permit application for property on 1300 block of Friedensburg Road – ongoing construction and conversion into apartments. All necessary permits have been applied for and approved at this time.
- B. Update on the status of discussions on potential project for use of American Rescue Plan Local Funds – a discussion needs to be scheduled to review projects and outside funding sources which will impact the use of funds. The deadline for these decisions is December 31, 2024.
- C. Update on the status of property on 700 block of Brighton Avenue – issues with residents living on site. No current issues noted.
- D. Update on the status of property on 1500 block of Friedensburg Road – number of vehicles on property. Please see letter included in packet.

- E. Update on the status of property on 1800 block of Friedensburg Road – rental property concerns. In addition, a resident complaint was received regarding trash. Several site visits took place – no reportable trash issues noted. Spoke to the property owner on Wednesday whose property is adjoined to the property in question - no reports of additional issues reported at this time.
- F. Discussion of staffing – update on codes administrator staffing search.
- G. Discussion of staffing – road crew personnel staffing.
- H. The fieldwork necessary for the external audit and preparation of the 2023 financial reports by Herbein & Company is progressing and nearing completion of fieldwork.

XIII. NEW BUSINESS

- A. Approval of a motion to adopt the proposed Ordinance adopting the 2018 International Fire Code and repealing all Ordinances and parts of Ordinances in conflict therewith.
- B. Approval of a motion to advertise the bid for the 2024 Road Projects to be financed using Liquid Fuels monies already received.
- C. Township Manager to provide an update on the status of LSA grant applications for the Lower Alsace Ambulance and for Lower Alsace Township.
- D. Approval of a motion to authorize the Grant Cooperation Agreement between Lower Alsace Township and the Lower Alsace Ambulance Association which is necessary for the grant application which is being reviewed by the state Department of Community and Economic Development.

XIV. FINAL PUBLIC COMMENT

XV. EXECUTIVE SESSION

Executive session if necessary.

XVI. ADJOURNMENT

The next monthly meeting of the Lower Alsace Township Board of Supervisors will be held on May 9th, 2024.