

**TOWNSHIP OF LOWER ALSACE
SUPERVISORS' MEETING AGENDA
February 8, 2024**

John Theodossiou, Supervisor, Chair
Todd Weikel, Supervisor, Vice Chair
Ann Sellers, Supervisor
Kelsey Frankowski, Esq., Township Solicitor
Don Pottiger, Manager/Secretary-Treasurer

I. CALL TO ORDER- 6:30 P.M.

Pledge of Allegiance to the flag

II. PRESENTATIONS

A. No presentations scheduled.

III. PUBLIC COMMENT ON AGENDA ITEMS

A. None scheduled.

IV. APPROVAL OF THE MINUTES

A. Motion to approve the minutes of the January 11, 2024, Lower Alsace Township Supervisors' Meeting.

V. ROAD CREW FOREMAN REPORT

VI. SUPERVISOR LIAISON REPORTS

A. Central Berks Regional Police Commission – Supervisor Theodossiou.

B. Lower Alsace Fire Company – Supervisor Weikel.

C. Lower Alsace Ambulance Association – Supervisor Weikel.

D. Antietam Valley Recreation Commission – Supervisor Sellers.

E. Antietam Valley School District – Supervisor Sellers.

VII. SOLICITOR'S REPORT

A. Solicitor's report to be presented.

VIII. ENGINEER'S REPORT

A. Engineer's report to be presented.

IX. BOARDS AND COMMISSIONS REPORTS

A. Planning Hearing Board:

1) No new meetings of the Planning Commission have been scheduled at this time. The most recent meeting of the Planning Commission was held on November 2, 2022.

B. Zoning Hearing Board:

1) No new meetings of the Zoning Hearing Board have been scheduled at this time. The most recent meeting of the Zoning Hearing Board was held on May 17th, 2023.

C. Antietam Valley Recreation Commission – no report.

X. TREASURER'S REPORT / LIST OF BILLS

A. Motion to accept the January 31, 2024, Treasurer's reports.

B. Motion to approve the payment of the list of bills as presented.

XI. DEPARTMENTAL REPORTS SUBMITTED FOR APPROVAL

A. **Central Berks Police Department**

1. January 2024 report.

B. **Central Berks Regional Codes Enforcement Department**

1. January 2024 report.

C. **Sewage Enforcement Officer**

1. January 2024 report.

D. **Zoning and Building Code Officer**

1. January 2024 report.

E. **Lower Alsace Township Fire Company**

1. No new report.

F. **Lower Alsace Ambulance Association**

1. No new report.

XII. OLD BUSINESS

- A. Update on the status of the use and occupancy permit application for property on 1300 block of Friedensburg Road – ongoing construction and conversion into apartments. All necessary permits have been applied for and approved at this time.
- B. Update on the status of discussions on potential project for use of American Rescue Plan Local Funds – a discussion needs to be scheduled to review projects and outside funding sources which will impact the use of funds. The deadline for these decisions is December 31, 2024.
- C. Update on the status of property on 700 block of Brighton Avenue – issues with residents living on site.
- D. Update on the status of property on 1500 block of Friedensburg Road – number of vehicles on property.
- E. Update on the status of discussions with the property owner and lessees on 700 block of Friedensburg Road – parking issues.

- F. Update on the status of property on 1800 block of Friedensburg Road – rental property concerns.
- G. Discussion of staffing – road crew and codes personnel staffing.
- H. Update on the status of property on 700 block of Friedensburg Road – to potentially be used by Antietam School District.

XIII. NEW BUSINESS

- A. The state audit of the Liquid Fuels Report MS-965 for the years 2021 and 2022 was conducted. No findings were reported.
- B. The elected internal audit was conducted. No issues were noted in their review.
- C. The external audit and preparation of the 2023 financial reports by Herbein & Company has begun.

XIV. FINAL PUBLIC COMMENT

XV. EXECUTIVE SESSION

Executive session if necessary.

XVI. ADJOURNMENT

The next monthly meeting of the Lower Alsace Township Board of Supervisors will be held on March 14th, 2024.