

Lower Alsace Township

1200 Carsonia Avenue

Reading PA 19606

Phone (610) 779-6400

Fax (610) 370-0797



Code Enforcement Department

Permit Number: _____

APPLICATION FOR RESIDENTIAL BUILDING PERMIT

Rev Jan 2024

PART A: TO BE COMPLETED BY OWNER / APPLICANT	
Name of Property Owner:	Property Owner's Address:
Home Phone No.: Mobile Phone No.:	Property Owner's Email Address:
Name of Contractor:	Contractor's Address:
Business Phone No.: Mobile Phone No.:	Contractor's Email Address:
Name of Architect/Engineer:	Architect/Engineer's Address:
Business Phone No.: Mobile Phone No.:	Architect/Engineer's Email Address:
PROPERTY INFORMATION	
Property Location:	
Subdivision Name:	Lot No.:
	Lot Area:
	Property Tax PIN:
Zoning District (Select one):	R-C R-1 R-2 R-3 R-4 R-5 C-1 C-2 I-1
APPLICATION BEING MADE FOR THE FOLLOWING:	
Erect a New Building or Structure	Alteration to Existing Building or Structure
Addition to Existing Building or Structure	Other
DESCRIPTION OF WORK TO BE PERFORMED:	
ESTIMATED COSTS:	
Building \$ _____ Plumbing \$ _____ Electrical \$ _____ HVAC \$ _____ TOTAL \$ _____	
<input type="checkbox"/> Single Family Dwelling, No. of Bedrooms _____	
<input type="checkbox"/> Single Family Sem-Detached*, No. of Bedrooms Dwelling Unit A: _____, Dwelling Unit B: _____	
<input type="checkbox"/> Multi-Family Dwelling*, No. of Units _____, No. 1 Bedroom Units _____, 2 Bedroom Units _____, 3 Bedroom Units _____, Total No. of Units _____	
(*Each Individual Building Requires a Building Permit, Each Dwelling Unit/Occupancy Requires a Use & Occupancy Permit)	

BUILDING/STRUCTURE & LOT COVERAGE INFORMATION (Proposed Building/Structure unless otherwise noted)

Building/Structure Footprint Area (sf): New Construction: _____ Existing: _____

(IOP, I-1, and I-2) Impervious Area * (sf): New Construction: _____ Existing: _____

Building/Structure Height: Stories: _____ Feet: _____ Width: _____ Length: _____

Floor Area (sf): Living: _____ Basements and Attics with 7'6" (+) Ceiling Height: _____ Total: _____

Is Structure located
within a Flood Plain Area? Yes No Water Supply : Public Private Sewage Disposal : Public Private

(* Includes driveways to the street right-of-way line, parking lots, sidewalks, and unroofed patios and decks)

STATEMENT BY APPLICANT, OWNER, and/or OWNER'S AGENT

Review and Initial all:

_____ I / We have/have not attached a Stormwater Drainage Plan. If not, I/we meet the exemption of criteria of the Lower Alsace Township Stormwater Ordinance

_____ I / We have shown all known easements and rights-of-way on the required site plan

_____ There are no deed restrictions or covenants preventing this work

_____ I / We have obtained and present herewith the necessary Erosion and Sedimentation Control approval from the Berks County Conservation District for disturbed areas over 5,000 square feet

_____ I / We have performed a pre-plan PA ONE CALL (811) to determine that no underground utilities exist on my property, and I/we acknowledge that we must perform a PA ONE CALL prior to digging

_____ I / We are the owners of record of the subject property, or I/we were presented written authorization from the owner of the property authorizing the work and designating us as agent

As the property owner and responsible party, I do hereby certify that the information provided by me on this application is true and correct. I acknowledge that it is my/our responsibility to review and comply with applicable laws, ordinances, and regulations. Approval of this permit application by the Building Code Official does not relieve the Owner from complying with any of these requirements. I am authorized to make this application, and voluntarily consent to allowing the Lower Alsace Township Code Enforcement Officer to enter the above-described premises to conduct the required inspections as part of an issued permit.

Signature of Property Owner/Agent: _____ Date: _____

PART B: TO BE COMPLETED BY BUILDING CODE OFFICIAL – APPROVAL/DENIAL**ADDITIONAL APPROVALS REQUIRED:**

Plumbing	On-lot Sewage	Public/Community Sewage	Industrial Waste Discharge	Public Water
Driveway	HVAC	Fire Code	Labor & Industry	

APPLICATION IS: **Approved** **Denied** **PERMIT NO.** _____ **PERMIT EXPIRATION DATE:** _____**Reason for Denial:****BUILDING CODE OFFICIAL SIGNATURE:** _____ **DATE:** _____**FEES**

Building Permit \$ _____	Square Feet _____
Plan Review \$ _____	Based on _____ Hours and \$ _____ Other Costs
Certificate of Use & Occupancy \$ _____	
Less Application fee \$ _____	
Driveway Permit \$ _____	
State UCC Charge \$ _____	Paid by: _____ Check No.: _____
TOTAL DUE \$ _____	TOTAL PAID \$ _____ DATE PAID: _____