

**TOWNSHIP OF LOWER ALSACE
SUPERVISORS' MEETING AGENDA
December 14, 2023**

James Oswald, Supervisor, Chair
John Theodossiou, Supervisor
Todd Weikel, Supervisor
Kelsey Frankowski, Esq., Township Solicitor
Don Pottiger, Manager/Secretary-Treasurer

I. CALL TO ORDER- 6:30 P.M.

Pledge of Allegiance to the flag

II. PRESENTATIONS

A. No presentations scheduled.

III. PUBLIC COMMENT ON AGENDA ITEMS

A. None scheduled.

IV. APPROVAL OF THE MINUTES

A. Motion to approve the minutes of the November 9, 2023, Lower Alsace Township Supervisors' Meeting, and the November 30, 2023, Lower Alsace Township Supervisors' Workshop Meeting.

V. SUPERVISOR LIAISON REPORTS

- A. Road Department – Supervisor Oswald.
- B. Central Berks Regional Police Commission – Supervisor Theodossiou.
- C. Lower Alsace Fire Company – Supervisor Weikel.
- D. Lower Alsace Ambulance Association – Supervisor Weikel.
- E. Antietam Valley Recreation Commission – Supervisor Weikel.

VI. SOLICITOR'S REPORT

- A. Solicitor's report to be presented.
- B. Update on the status of the resolution of issues at the property at 703 Brighton Avenue.

VII. ENGINEER'S REPORT

- A. Engineer's report to be presented.

VIII. BOARDS AND COMMISSIONS REPORTS

- A. Planning Hearing Board:
 - 1) The most recent meeting of the Planning Commission was held on November 2, 2022. No new meetings of the Planning Commission have been scheduled at this time.
- B. Zoning Hearing Board:
 - 1) The most recent meeting of the Zoning Hearing Board was held on May 17th, 2023. No new meetings of the Zoning Hearing Board have been scheduled at this time.
- C. Antietam Valley Recreation Commission – no report.

IX. TREASURER'S REPORT / LIST OF BILLS

- A. Motion to accept the November 30, 2023, Treasurer's reports.
- B. Motion to approve the payment of the list of bills as presented.
- C. Presentation of the Resolutions to adopt the 2024 Lower Alsace Township budget and approve Tax Millage rates.
 - 1. Resolution approving the 2024 Budget of Lower Alsace Township.
 - 2. Resolution approving the 2024 Tax Millage Rates for Lower Alsace Township.

X. DEPARTMENTAL REPORTS SUBMITTED FOR APPROVAL

A. Central Berks Police Department

1. November 2023 report.

B. Central Berks Regional Codes Enforcement Department

1. November 2023 report.

C. Sewage Enforcement Officer

1. November 2023 report.

D. Zoning and Building Code Officer

1. November 2023 report.

E. Lower Alsace Township Fire Company

1. No new report.

F. Lower Alsace Ambulance Association

1. No new report.

XI. OLD BUSINESS

- A. Update on the review of animal control services, and communication with both Safety Net Sanctuary and Animal Rescue League on processes and procedures performed by both entities.
- B. Update on the status of the process for researching the cost and the demand for a Yard Waste Collection program for grass clippings, flowers, and small shrubs.

- C. Update on the status of any activity related to communications with representatives of Mount Penn Borough related to a discussion of a merger between Mount Penn Borough and Lower Alsace Township.
- D. Update on the status of the use and occupancy permit application for 1383 – 1385 Friedensburg Road.
- E. Update on the status of discussions on potential project for use of American Rescue Plan Local Funds – timeline to be discussed after the reorganization meeting in January. First allocation to Central Berks Police, Lower Alsace Fire Company, and Lower Alsace Ambulance was approved, and reservation of funds has been set aside. The total revenue of \$496,985.88 has \$346,985.88 remaining for additional projects.
- F. Update on the status of property on Angora Road – parking of trailer.
- G. Update on the status of Stony Creek Auto property.
- H. Update on the status of discussions with the property owner and lessees at 705 Friedensburg Road – parking issues.

XII. NEW BUSINESS

- A. Approval of the Township declared Holidays for 2024.
- B. Approval of the advertising of the calendar of Township meetings for 2024.
- C. Discussion of staffing – road crew and codes personnel ideas.
- D. Discussion of the status of the Township newsletter.

XIII. FINAL PUBLIC COMMENT

XIV. EXECUTIVE SESSION

Executive session if necessary.

XV. ADJOURNMENT

The Lower Alsace Township Board of Supervisors will conduct their annual Township Reorganization meeting, which is scheduled for 8:30 AM on January 10th, 2024.

The next monthly meeting of the Lower Alsace Township Board of Supervisors will be held on January 11th, 2024.

The annual meeting of the elected Board of Auditors of Lower Alsace Township is scheduled for 5:30 PM on January 3rd, 2024, subject to the approval of the elected auditors.