

**TOWNSHIP OF LOWER ALSACE
SUPERVISORS' MEETING AGENDA
July 13, 2023**

James Oswald, Supervisor, Chair

John Theodossiou, Supervisor

Todd Weikel, Supervisor

Kelsey Frankowski, Esq. Acting Township Solicitor

Don Pottiger, Manager/Secretary-Treasurer

I. CALL TO ORDER- 6:30 P.M.

Pledge of Allegiance to the flag

II. PRESENTATIONS

- A. Reserved for all responders to the Township flooding disaster.
- B. Administering the Oath of Office for new Fire Police.
- C. Discussion and appointment of Kelsey Frankowski as Township Solicitor.

III. PUBLIC COMMENT ON AGENDA ITEMS

None scheduled.

IV. APPROVAL OF THE MINUTES

Motion to approve the minutes of the June 8, 2023, Lower Alsace Township Supervisors' Meeting.

V. SUPERVISOR LIAISON REPORTS

- A. Road Department – Supervisor Oswald.
- B. Central Berks Regional Police Commission – Supervisor Theodossiou.
- C. Lower Alsace Fire Company – Supervisor Weikel.
- D. Lower Alsace Ambulance Association – Supervisor Weikel.

- E. Antietam Valley Recreation Commission – Supervisor Weikel.

VI. SOLICITOR'S REPORT

- A. Solicitor's report to be presented.

VII. ENGINEER'S REPORT

- A. Engineer's report to be presented.
- B. Discussion and approval of the Township 2023 Road Paving Projects bids.

VIII. BOARDS AND COMMISSIONS REPORTS

- A. Planning Hearing Board:
 - 1) The most recent meeting of the Planning Commission was held on November 2, 2022. No new meetings of the Planning Commission have been scheduled at this time.
- B. Zoning Hearing Board:
 - 1) The most recent meeting of the Zoning Hearing Board was held on May 17th, 2023. No new meetings of the Zoning Hearing Board have been scheduled at this time.
- C. Antietam Valley Recreation Commission – no report.

IX. TREASURER'S REPORT / LIST OF BILLS

- A. Motion to accept the June 30, 2023, Treasurer's reports.
- B. Motion to approve the payment of the list of bills as presented.

X. DEPARTMENTAL REPORTS SUBMITTED FOR APPROVAL

- A. ***Central Berks Police Department***
 - 1. June 2023 report.

B. **Central Berks Regional Codes Enforcement Department**

1. June 2023 report.

C. **Sewage Enforcement Officer**

1. June 2023 report.

D. **Zoning and Building Code Officer**

1. June 2023 report.

E. **Lower Alsace Township Fire Company**

1. No new report.

F. **Lower Alsace Ambulance Association**

1. No new report.

XI. OLD BUSINESS

- A. Update the status of discussions on potential project for use of American Rescue Plan Local Funds – timeline to be discussed. First allocation to Central Berks Police, Lower Alsace Fire Company, and Lower Alsace Ambulance was approved, and reservation of funds has been set aside. The total revenue of \$496,985.88 has \$346,985.88 remaining for additional projects.
- B. Update the status of any activity related to communications with representatives of Mount Penn Borough related to a discussion of a merger between Mount Penn Borough and Lower Alsace Township. Representatives from the Pennsylvania Department of Community and Economic Development will be on hand to answer questions on the process. A public meeting to discuss issues is being scheduled sometime after September 1st. Date, time, and location to be determined.
- C. Update on various discussions on closing Skyline Drive and all access points to vehicle traffic, including timing of closures.
- D. Update on the review of animal control services, and communication with both Safety Net Sanctuary and Animal Rescue League on processes and procedures

performed by both entities. Further discussion to be held at the August meeting after meeting with both the Animal Rescue League and Safety Net Sanctuary.

- E. Update the status of the use and occupancy permit application for 1383 – 1385 Friedensburg Road. No current changes.
- F. Update on the status of the Petition with the Pennsylvania Liquor Control Board to exempt liquor licensees from the PLCB's regulations regarding amplified music being heard off the licensed premises for all the licensees within the Township.

XII. NEW BUSINESS

- A. Approve the Resolution for the Declaration of Disaster Emergency beginning July 9th, 2023.
- B. Discussion and approval of the special event permit for the Aldine Avenue block party on July 29, 2023.
- C. Discussion on status of the process for advertising and acceptance of bids for the Township Recycling program to prepare for advertisement at the August meeting.
- D. Review, discussion, and approval of quote for replacement of HVAC unit.
- E. Discussion of preliminary timeline for 2024 budget process.

XIII. FINAL PUBLIC COMMENT

XIV. EXECUTIVE SESSION

Executive session if necessary.

XV. ADJOURNMENT

The next monthly meeting of the Lower Alsace Township Board of Supervisors will be held on August 13th, 2023.