

**TOWNSHIP OF LOWER ALSACE  
SUPERVISORS' MEETING AGENDA  
April 13, 2023**

*James D. Oswald, Supervisor, Chair*  
*John Theodossiou, Supervisor*  
*Todd M. Weikel, Supervisor*  
*Michael A. Setley, Esq. Township Solicitor*  
*Don Pottiger, Manager/Secretary-Treasurer*

***I.     CALL TO ORDER- 6:30 P.M.***

Pledge of Allegiance to the flag

***II.    PRESENTATIONS***

Chris Turtell will present the draft 2022 audited financial statements.

***III.   PUBLIC COMMENT ON AGENDA ITEMS***

***IV.    APPROVAL OF THE MINUTES***

Motion to approve the minutes of the March 9, 2023, Lower Alsace Township Supervisors' Meeting.

***V.     SUPERVISOR LIAISON REPORTS***

- A.   Road Department – Supervisor Oswald.
- B.   Central Berks Regional Police Commission – Supervisor Theodossiou.
- C.   Lower Alsace Fire Company – Supervisor Weikel.
- D.   Lower Alsace Ambulance Association – Supervisor Weikel.
- E.   Antietam Valley Recreation Commission – Supervisor Weikel.

**VI. SOLICITOR'S REPORT**

- A. Solicitor's report to be presented.

**VII. ENGINEER'S REPORT**

- A. Engineer's report to be presented.

**VIII. BOARDS AND COMMISSIONS REPORTS**

- A. Planning Hearing Board:

- 1) The most recent meeting of the Planning Commission was held on November 2, 2022. No new meetings of the Planning Commission have been scheduled at this time.

- B. Zoning Hearing Board:

- 1) The most recent meeting of the Zoning Hearing Board was held on October 26, 2022. No new meetings of the Zoning Hearing Board have been scheduled at this time.

- C. Antietam Valley Recreation Commission – no report.

**IX. TREASURER'S REPORT / LIST OF BILLS**

- A. Motion to accept the March 31, 2023, Treasurer's reports.
- B. Motion to approve the payment of the list of bills as presented.

**X. DEPARTMENTAL REPORTS SUBMITTED FOR APPROVAL**

- A. **Central Berks Police Department**

1. March 2023 report.

- B. **Central Berks Regional Codes Enforcement Department**

1. March 2023 report.

- C.     **Sewage Enforcement Officer**
  - 1.   March 2023 report.
  
- D.     **Zoning and Building Code Officer**
  - 1.   March 2023 report.
  
- E.     **Lower Alsace Township Fire Company**
  - 1.   No report.
  
- F.     **Lower Alsace Ambulance Association**
  - 1.   First quarter 2023 report.

**XI.   OLD BUSINESS**

- A.   Continued discussion on potential project for use of American Rescue Plan Local Funds – timeline to be discussed. First allocation to Central Berks Police, Lower Alsace Fire Company, and Lower Alsace Ambulance was approved , reservation of funds has been set aside. The total revenue of \$496,985.88 has \$346,985.88 remaining for additional projects. This discussion will be scheduled for the May meeting.
  
- B.   Review the status of the use and occupancy permit application for 1383 – 1385 Friedensburg Road. No current changes.
  
- C.   Discussion and review of analysis and proposal to address parking issues on Taft Avenue. Other streets in Stony Creek are being analyzed as well.
  
- D.   Discussion and review of proposal to install additional No Parking signs along Service Court, from the first stop sign at the entrance to Service Court, through the right hand turn at 501 Friedensburg Road (facing Service Court), as a result of issues navigating this section of Service Court.
  
- E.   Update on the employment search for the position of Assistant to the Township Manager / Clerk currently staffed by Corrie Zana. Executive session to be held before adjournment.
  
- F.   Update on various discussions on closing Skyline Drive and all access points to vehicle traffic, including timing of closures.

***XII. NEW BUSINESS***

- A. Accept the letter of resignation from Dustin Wolf effective Friday, April 28, 2023.
- B. Discussion and approval of the special event permits for Pretzel City Sports.
- C. Approve a motion to advertise revision to Traffic Ordinance for No Parking signs to be installed on Service Court.
- D. Approve a motion to advertise revision to Traffic Ordinance for No Parking signs to be installed on Taft Avenue.

***XIII. FINAL PUBLIC COMMENT***

***XIV. EXECUTIVE SESSION***

Executive session if necessary.

***XV. ADJOURNMENT***

The next monthly meeting of the Lower Alsace Township Board of Supervisors is scheduled for May 11<sup>th</sup>, 2023.