

**TOWNSHIP OF LOWER ALSACE
SUPERVISORS' MEETING AGENDA
February 9, 2023**

James D. Oswald, Supervisor, Chair

John Theodossiou, Supervisor

Todd M. Weikel, Supervisor

Michael A. Setley, Esq. Township Solicitor

Don Pottiger, Manager/Secretary-Treasurer

I. CALL TO ORDER- 6:30 P.M.

Pledge of Allegiance to the flag

II. PRESENTATIONS

Phil Salamone and Matt Stairicker from Lower Alsace Ambulance Association will discuss the letter sent to the Township and discuss long term projections of Ambulance operations.

III. PUBLIC COMMENT ON AGENDA ITEMS

IV. APPROVAL OF THE MINUTES

Motion to approve the minutes of the January 12, 2023, Lower Alsace Township Supervisors' Meeting.

V. SUPERVISOR LIAISON REPORTS

- A. Road Department – Supervisor Oswald.
- B. Central Berks Regional Police Commission – Supervisor Theodossiou.
- C. Lower Alsace Fire Company – Supervisor Weikel.
- D. Lower Alsace Ambulance Association – Supervisor Weikel.
- E. Antietam Valley Recreation Commission – Supervisor Weikel.

VI. SOLICITOR'S REPORT

- A. Solicitor's report to be presented.

VII. ENGINEER'S REPORT

- A. Engineer's report to be presented.

VIII. BOARDS AND COMMISSIONS REPORTS

- A. Planning Hearing Board:

- 1) The most recent meeting of the Planning Commission was held on November 2, 2022. No new meetings of the Planning Commission have been scheduled at this time.

- B. Zoning Hearing Board:

- 1) The most recent meeting of the Zoning Hearing Board was held on October 26, 2022. No new meetings of the Zoning Hearing Board have been scheduled at this time.

- C. Antietam Valley Recreation Commission – no report.

IX. TREASURER'S REPORT / LIST OF BILLS

- A. Motion to accept the January 31, 2023, Treasurer's reports.
- B. Motion to approve the payment of the list of bills as presented.

X. DEPARTMENTAL REPORTS SUBMITTED FOR APPROVAL

- A. ***Central Berks Police Department***

1. January 2023 report.

B. **Central Berks Regional Codes Enforcement Department**

1. January 2023 report.

C. **Sewage Enforcement Officer**

1. January 2023 report.

D. **Zoning and Building Code Officer**

1. January 2023 report.

E. **Lower Alsace Township Fire Company**

1. No report.

F. **Lower Alsace Ambulance Association**

1. No report.

XI. OLD BUSINESS

- A. Discussion on potential project for use of American Rescue Plan Local Funds – timeline to be discussed. First objective is to discuss a Resolution allocating \$50,000 to each of the following entities:

- 1) Central Berks Regional Police Department – to be applied to the construction of a pole building (\$30,000) and to the purchase of a generator (\$20,000).
- 2) Lower Alsace Fire Company – to be applied to the reconstruction of the driveways used by fire vehicles accessing the firehouse.
- 3) Lower Alsace Ambulance Association – to be applied to the purchase or rehabilitation of a new / reconstructed ambulance.

- B. Review the status of the use and occupancy permit application for 1383 – 1385 Friedensburg Road. No current changes.

- C. Discussion and approval of the special event permits (if received prior to meeting) and calendar of events for Antietam Cart Racing (formerly Tri County G Force Gravity Racing).

XII. NEW BUSINESS

- A. Review, discuss, and approve the Ordinance recognizing the Lower Alsace Fire Company as an officially recognized fire company, and authorizing the activities of the fire company, officers, and members of the fire company for the purpose defining public firefighting duties.
- B. Review, discuss, and approve the Ordinance recognizing the Lower Alsace Ambulance Association as an officially recognized emergency medical services company, and authorizing the activities of the emergency medical services company, officers, and members of the emergency medical services company for the purpose defining public emergency medical service duties.
- C. Review, discuss, and approve the Resolution authorizing the Traffic Signal Maintenance Agreement with the Pennsylvania Department of Transportation.
- D. Review, discuss, and approve the Resolution allocating funds from the American Rescue Plan Act in the amount of \$150,000 total, to be paid in three allocations of \$50,000 each to the Central Berks Regional Police Department, the Lower Alsace Fire Company, and the Lower Alsace Ambulance Association, for building projects and equipment purchases and/or upgrades as listed in the Resolution. The funds will be released to the organizations as the organizations enter into agreements of construction or purchase.
- E. Review, discuss, and approve the Resolution allocating funds to the Borough of Mount Penn to offset cost overruns resulting from the remediation project.
- F. Discussion and approval of the special event permits and calendar of events for Reading Gravity Racing.
- G. Review, discuss, and approve the Resolution allocating funds totaling \$25,000 to the Recreation Commission of Antietam Valley.
- H. Review, discuss, and approve the Job Description for the township clerk position currently staffed by Corrie Zana. Corrie has set a retirement date of mid-June 2023, and the goal is to advertise, review all applicants, select candidates to be interviewed, and vote to present an offer of employment and hire the candidate no later than the Township Supervisors' Meeting to be held May 11th, 2023. This will allow enough time for the candidate to be trained prior to Corrie's retirement.

XIII. FINAL PUBLIC COMMENT

XIV. EXECUTIVE SESSION

Executive session if necessary.

XV. ADJOURNMENT

The next monthly meeting of the Lower Alsace Township Board of Supervisors is scheduled for March 9th, 2023.