

# **Township of Lower Alsace, Berks County, PA**

## **May 15, 2018**

The Lower Alsace Board of Supervisors met in regular session on Thursday, April 12, 2018 at 6:30 P.M. in the Township Municipal Building, 1200 Carsonia Avenue, Reading, PA.

### ***I. ATTENDANCE***

Board members in attendance included Jim Oswald, Todd Weikel and John Theodossiou. Also in attendance was Homer Williams, Township Resident and Daryl Peck from Concord Financial Advisors along with Richard Bitting, Road Foreman.

### ***II. APPROVAL OF THE MINUTES***

A motion to approve the minutes of the April 12, 2018 was made by Supervisor Oswald, seconded by Supervisor Theodossiou and all voted yes to approve.

### ***III. SOLICITOR***

- A. A proposal offered by the Berks County Commissioners in the form on an Memorandum of Understanding was reviewed for consideration. The proposal includes a financial commitment of \$398,000 to be used towards the reduction in the Township's Debt related to the Antietam Lake Park property owned the County of Berks. A motion approving this MOU was made by Supervisor Oswald, seconded by Supervisor Weikel and all voted yes to approve. (attached to these minutes)
- B. Daryl S. Peck, concord Public financial Advisors Inc. reviews the four proposals submitted for consideration of the refinancing of the Township's outstanding debt for the Antietam Lake property as well as the remaining debt on the Township Building. Daryl commended the Board of Supervisors for their board's success in reducing the principal of the debt through the County Agreement and for their sound budgeting practices. He indicated that due to those practices several very good proposal have been submitted including two fixed rate 20 year loans the lowest of which was from Texas Capital Bank at a fixed rate of 3.986 for twenty years with no pre-payment penalties.
- C. Douglas Rauch, Georgeadis Setley reviewed the below Debt Act Ordinance that accepts the offer of refinancing from Texas Capital Bank and approves the Payoff amount of the existing debt to BB&T. He indicated that the proposed close date for the loan has been set for June 21<sup>st</sup>. Hearing no comments a motion was made by Supervisor Oswald, seconded by Supervisor Weikel and all voted yes to approve Ordinance No. 252 as summarized on the next page:

**ORDINANCE No. 252 OF THE BOARD OF SUPERVISORS  
TOWNSHIP OF LOWER ALSACE  
BERKS COUNTY, PENNSYLVANIA**

AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF LOWER ALSACE, BERKS COUNTY, PENNSYLVANIA, SETTING FORTH ITS INTENT TO ISSUE ITS GENERAL OBLIGATION NOTE, SERIES OF 2018, OF THE TOWNSHIP IN THE AGGREGATE PRINCIPAL AMOUNT OF ONE MILLION ONE HUNDRED SIXTY DOLLARS (\$1,160,000), PURSUANT TO THE ACT OF THE GENERAL ASSEMBLY OF THE COMMONWEALTH OF PENNSYLVANIA, 53 PA C.S. CHS 80-82, AS AMENDED, KNOWN AS THE LOCAL GOVERNMENT UNIT DEBT ACT (THE "ACT");

**IV. ENGINEER**

- A. The Engineer reported on the results of the Road Construction Bids with the recommended low bidder from New Enterprise Stone and Lime Co. with all alternates included in the total amount of \$209,323,88. A motion was made by Supervisor Oswald, seconded by Supervisor Theodossiou and all voted yes to approve the contract.

**V. TREASURER'S REPORT / LIST OF BILLS**

- A. A motion to accept the 4/30/18 Treasurer's report and approve the payment of the list of bills in the amount of \$ 100,725.31 from the General Fund and \$1,092.61 from the Fire Tax Fund was made by Supervisor Oswald, seconded by Supervisor Weikel and all voted yes to approve.
- B. The Manager then distributed copies of the 2017 Township audit and Supervisor Weikel spoke about the Audit review meeting he attended with the Manager and Christopher M. Turtell, CPA Herbein + Company, Inc.

**VI. SUPERVISOR LIAISON REPORTS**

- A. Road Department
- B. Central Berks Regional Police Commission
- C. Lower Alsace Fire Company and Ambulance Association and Antietam Valley Recreation Commission - a discussion was held regarding the request for assistance with occasional maintenance at the Carsonia Park area outside of the Pool Area while approved at the last meet, the board also acknowledged and agreed that the Township staff could provide additional assistance for the storm water BMPs that will be part of this Phase of the Park Development.

- D. The Manager reviewed a proposal submitted by Herbein + Company, Inc. to perform accounting services for the Lower Alsace Ambulance Association. The Board of Supervisors instructed the Manager to meet with Missy Szabo, Operations Director for the LA EMS and offer the option for the township to contract with the Accounting firm and pay for those services out of the EMS tax funds.

**VII. THE FOLLOWING DEPARTMENTAL REPORTS WERE SUBMITTED**

A. **Central Berks Police Department**

1. April report

B. **Sewage Enforcement Officer**

1. April report

**VIII. NEW BUSINESS**

- A. A motion was made by Supervisor Oswald, seconded by Supervisor Theodossiou and all voted yes to appoint Supervisors Weikel and Theodossiou to serve as alternates to attend the MP3 COG meetings when Supervisor Oswald is unavailable.

**IX. ADJOURNMENT**

Hearing no additional business the meeting adjourned at 7:03 PM. The next regular meeting will be scheduled for 6:30 PM May 24, 2018.

Respectfully submitted,

Terry Styer  
Manager, Secretary / Treasurer