



**RENTAL INSPECTION APPLICATION**

Date: \_\_\_\_\_

Property Owner's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

\*\*\*\*\*  
Property Manager Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

\*\*\*\*\*  
Property Address: \_\_\_\_\_

**Check Applicable Description**

- \_\_\_\_\_ Single rented home/town house unit X \$65.00 (per unit) No. of units = \$\_\_\_\_\_
- \_\_\_\_\_ Multi-unit rental complex X \$55.00 (per unit) No. of units = \$\_\_\_\_\_
- \_\_\_\_\_ Commercial Unit X \$100.00 (per unit) No. of units = \$\_\_\_\_\_

You are required to submit the applicable fee(s) with the submission of this Application to Lower Alsace Township. In applying for this permit, the applicant agrees to operate and maintain the rental unit described in the permit application in conformity with the International Property Maintenance Code, Township Ordinances, Statues and regulations of the Municipality, County and State. In addition, the applicant agrees to notify the township, in writing, with the names of any change in tenants within one week of the change or be subject to possible fines as described herein: Lower Alsace Township Ordinance No. 154 requires every owner of a rental dwelling unit to submit to the Township a list of all tenants or lessees 18 years of age or older, and shall notify the Township on this form of any change in the occupancy of such rental dwelling unit or units by providing the name or names of all such tenants or lessees who have vacated such unit or units within thirty (30) days after the date of vacancy and the names and addresses of all new tenants or lessees eighteen (18) year of age or older. **Failure to submit this information to the township upon conviction in a summary proceeding shall subject the property owner to a fine of \$500.00**

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**I have read and understand my obligations under this Rental License**

**Applicant Name – Printed:** \_\_\_\_\_

**Applicant Signature:** \_\_\_\_\_

**Property Address:** \_\_\_\_\_

**List the names and phone numbers for all persons over the age of 18 who are authorized by the property owner to reside or occupy the property:**

\_\_\_\_\_

Phone:

\_\_\_\_\_

Phone:

\_\_\_\_\_

Phone:

\_\_\_\_\_

Phone:

\_\_\_\_\_

Phone:

\_\_\_\_\_